MHHS PROGRAMME

Industry-led, Elexon facilitated

SIT Advisory Group (SITAG) #1.1 Extraordinary
01 March 2024

Version 1.0

MHHS-DEL2332

Agenda

#	Item	Objective	Type	Lead	Time	Page
1	**Welcome**			Chair	13:00-13:05 *5 mins*	1
2	**Work-Off Plans**	Overview of work-off plans and progress	Information	Programme (Lee Cox)	13:05-13:25 *20 mins*	3
3	**T3 Milestones**	Formal notification of completion of Tier 3 milestones relating to SIT Functional preparation and any work-off items	Information	Programme (Adrian Page)	13:25-13:35 *10 mins*	4
3	**Recommendation on approval of milestone T2-TE-0550**	Recommendation on approval of milestone T2-TE-0550 (SIT Functional Testing Preparation Complete)	Decision	Programme (Lee Cox & Keith Clark)	13:35-13:55 *20 mins*	7
4	**Summary and Next Steps**	Summarise decisions, actions, and next steps	Information	Secretariat	13:55-14:00 *5 mins*	13
	Attachments	Attachment 1 – MHHS-DEL2257 CIT SI Test Completion Report v0.6 [DRAFT] Attachment 2 – MHHS-DEL2266 SI Overarching SIT Functional Readiness Report v0.3 [DRAFT]				

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Document Classification: Public

Work-Off Plans

INFORMATION: Overview of work-off plans and progress

Programme (Lee Cox)

20 mins

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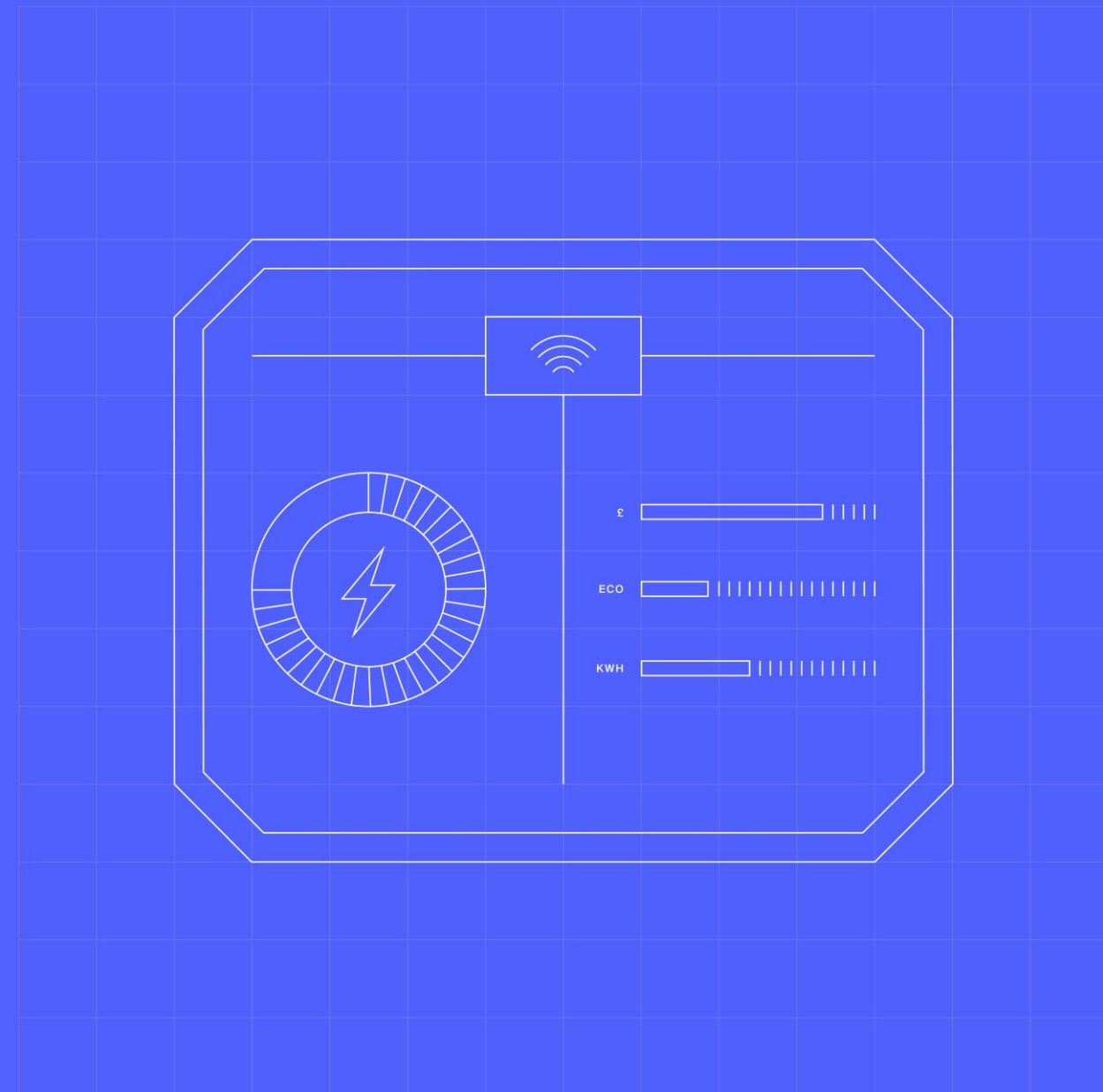Industry-led, Elexon facilitated
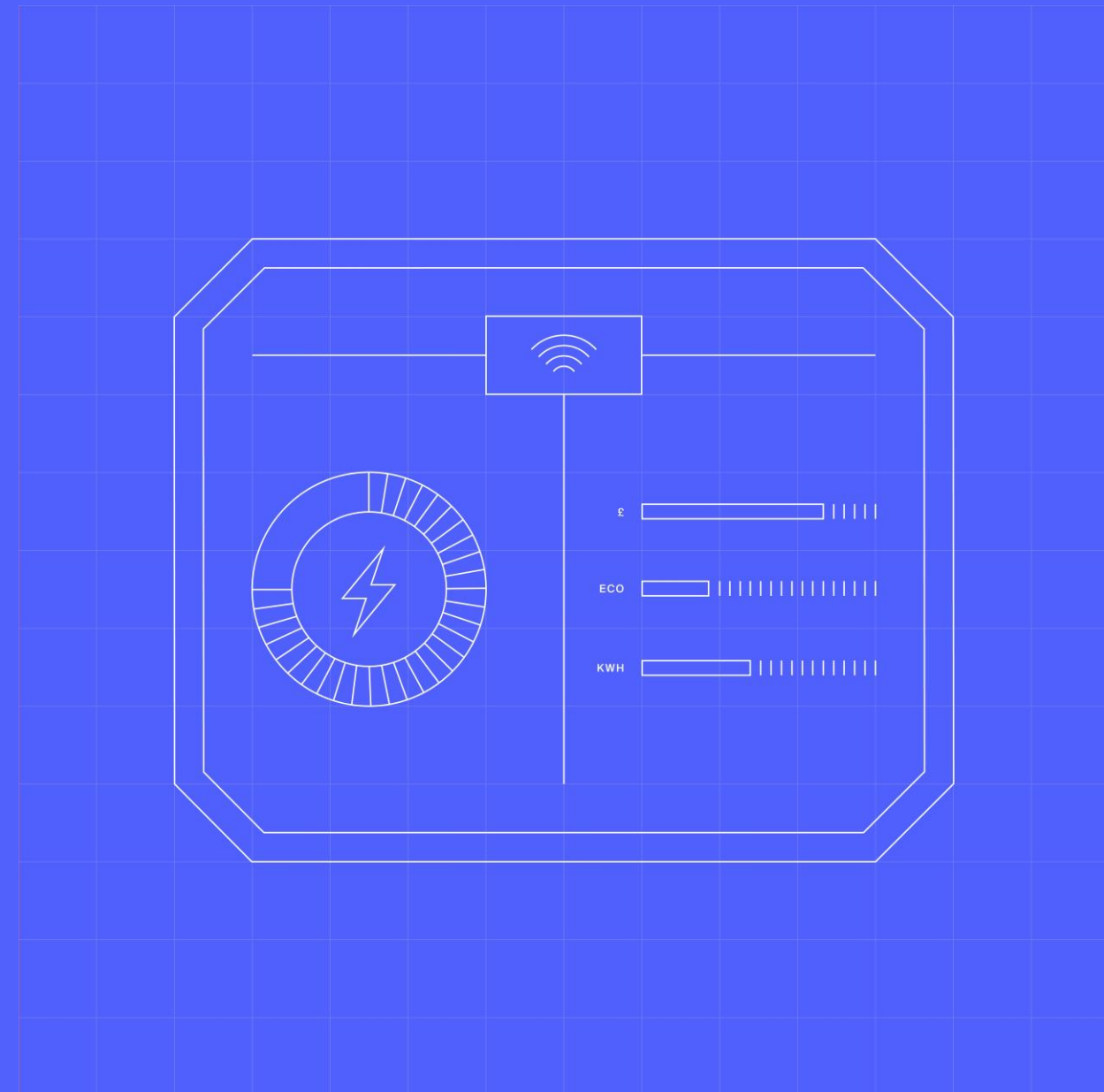
T3 Milestones

INFORMATION: Formal notification of completion of Tier 3 milestones relating to SIT Functional preparation and any work-off items

Programme (Adrian Page)

20 mins

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SITF Preparation: Milestones, statuses & work-off plans (as of 22-Feb-24)

Milestone ID	Milestone Title	Baseline Date	Forecast Date	Responsible	RAG	Commentary including any expected work-off
T3-DB-0089	SIT Functional PIT test scenarios submitted to Programme for assurance	Thu 07/12/23	Thu 07/12/23	PP		Achieved 22-Feb. Complete (*subject to formal SITAG sign-off on 01-Mar*).
T3-DB-0091	SIT Functional PIT RTTM submitted to Programme for assurance	Thu 07/12/23	Thu 07/12/23	PP		All RTTMs received. Complete (*subject to formal SITAG sign-off on 01-Mar*).
T3-DB-0023	PP PIT Completion Report (excl. Migration/Reverse Migration) submitted to Programme for assurance CIT Interval 6	Fri 05/01/24	Fri 05/01/24	PP		5/6 Reviews Complete. Final UMSDS Report received 22-Feb. Complete (*subject to formal SITAG sign-off on 01-Mar*).
T3-DB-0180	All UMSO PIT (CIT interval 6) Completion Reports submitted to Programme for assurance	Fri 05/01/24	Fri 05/01/24	PP		Achieved 22-Feb. Complete (*subject to formal SITAG sign-off on 01-Mar*).
T3-DB-0141	All SIT Functional Test scenarios' MHHS Reviews Completed	Thu 18/01/24	Thu 18/01/24	SI Test		1 MVC party – received 22-Feb-24
T3-DB-0140	All SIT Functional RTTMs MHHS Reviews Completed	Thu 18/01/24	Thu 18/01/24	SI Test		All RTTMs received, reviewed and reviews sent. Complete (*subject to formal SITAG sign-off on 01-Mar*).
T3-DB-0181	All UMSO PIT (CIT interval 6) Completion Reports MHHS Review Completed	Fri 19/01/24	Fri 19/01/24	SI Test		1/2 Reviews Complete.
T3-DB-0087	All SIT Functional PIT Completion Reports submitted to Programme for Assurance	Fri 09/02/24	Fri 09/02/24	PP		24/36 Received and under review
T3-DB-0179	All UMSO Test scenarios' MHHS Review Completed	Thu 30/11/23	Thu 20/02/24	SI Test		All UMSO scenarios received, and reviews sent. Complete (*subject to formal SITAG sign-off on 01-Mar*).
T3-DB-0139	All SIT Functional Test approach and plans MHHS Reviews Completed	Thu 11/01/24	Wed 21/02/24	SI Test		Reviews complete and sent. Approved at SITAG on 21-Feb-24.

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SITF Preparation: Milestones, statuses & work-off plans (as of 22-Feb-24)

Milestone ID	Milestone Title	Baseline Date	Forecast Date	Responsible	RAG	Commentary including any expected work-off
T3-TE-0107	SIT Functional Testing Test scenarios (theme 8) approved	Wed 21/02/24	Wed 21/02/24	SI Test	🟦	Approved at SITAG 21-Feb-24.
T3-TE-0109	SIT Functional Testing Test cases (theme 8) approved	Wed 21/02/24	Wed 21/02/24	SI Test	🟦	Approved at SITAG 21-Feb-24.
T3-TE-0032	SIT Component Integration Testing End (including confirmation that PPs have submitted their Test Completion Reports to Programme for assurance)	Fri 23/02/24	Fri 23/02/24	SI Test	🟦	Testing complete and all reports submitted. Complete (*subject to formal SITAG sign-off on 01-Mar*).
T3-DB-0142	All SIT Functional PIT Completion Reports MHHS Review Completed	Fri 23/02/24	Fri 23/02/24	SI Test	🟨	24/36 Received and under review
T3-TE-0103	SIT Functional Connectivity Proving Complete	Fri 01/03/24	Fri 01/03/24	SI Test	🟩	On track. PPs have been informed of the requirement. Reminder notifications will be issued by w/e 23rd February
T3-TE-0079	Cycle 1 – PPs' confirmation that test data is ready for SIT Functional	Fri 01/03/24	Fri 01/03/24	SI Test Data	🟩	On track – all cohort PPs will have 4 days to load data; it is likely there will be a work-off plan for some PPs. The aim will be to minimise this.
T2-TE-0550	SIT Functional Testing Preparation Complete	Fri 01/03/24	Fri 01/03/24	SI Test	🟨	Expected to be recommended to be approved subject to work-off plans based on further progress after SITAG papers published including draft Readiness Report (23-Feb-24) and before the SITAG meeting (01-Mar-24).
T2-TE-0600	SIT Component Integration Testing Test Completion Report Approved	Fri 08/03/24	Mon 11/03/24	SI Test	🟩	Included in SITAG papers (to be published 23-Feb-24).
T3-TE-0034	SIT Functional Testing Start	Mon 11/03/24	Mon 11/03/24	SI Test	🟨	Dependent on T2-TE-0550 approval and satisfactory progression of any related work-off plans.

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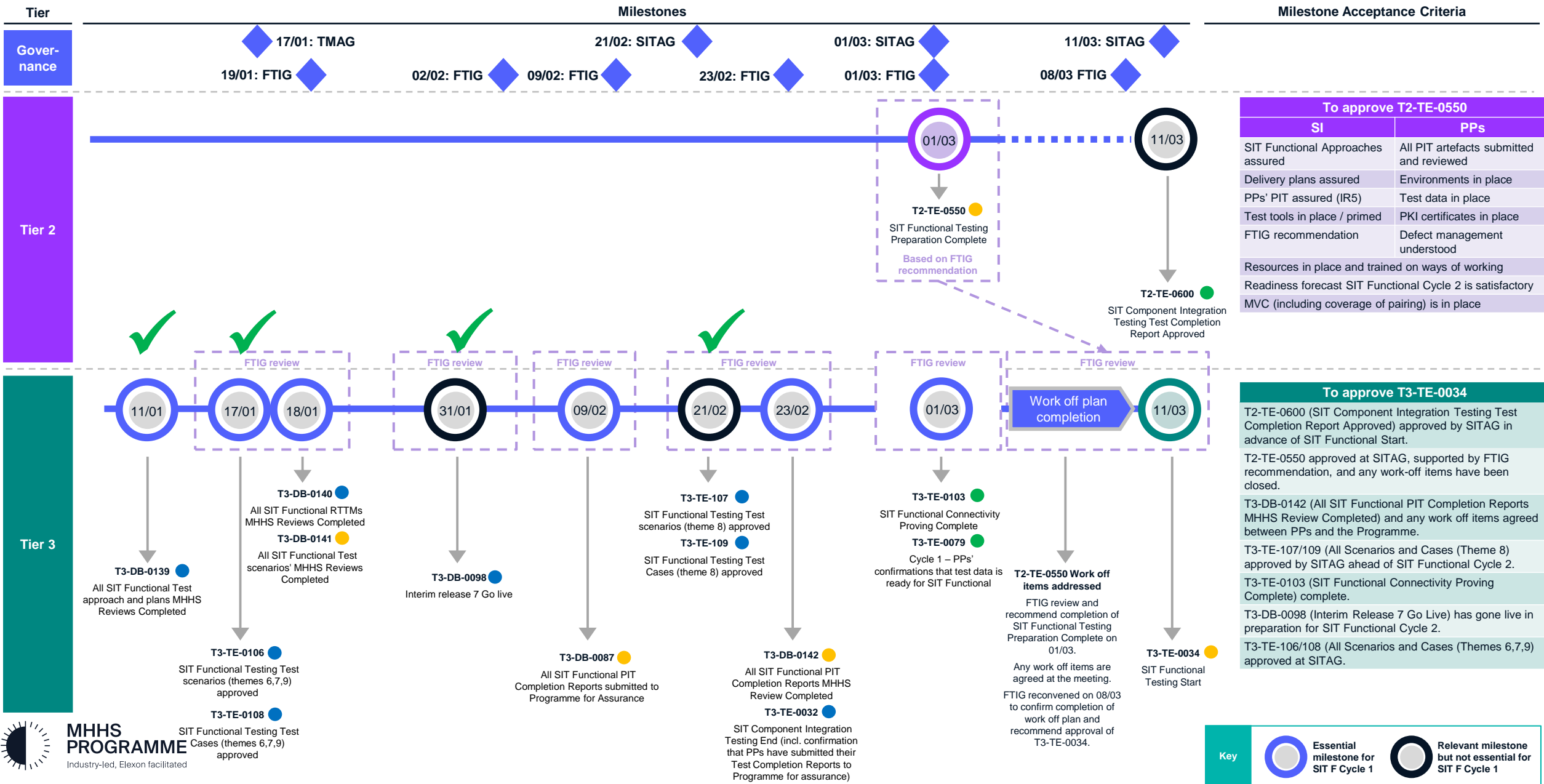# Recommendation on approval of milestone T2-TE-0550

DECISION: Recommendation on approval of milestone T2-TE-0550 (SIT Functional Testing Preparation Complete)

Programme (Lee Cox & Keith Clark)

20 mins

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Overview of SIT Functional Decision Choreography

Tier	Milestones	Milestone Acceptance Criteria

Governance

17/01: TMAG   21/02: SITAG   01/03: SITAG   11/03: SITAG

19/01: FTIG   02/02: FTIG   09/02: FTIG   23/02: FTIG   01/03: FTIG   08/03 FTIG

Tier 2

01/03 → 11/03

T2-TE-0550
SIT Functional Testing Preparation Complete

Based on FTIG recommendation

T2-TE-0600
SIT Component Integration Testing Test Completion Report Approved

To approve T2-TE-0550

SI	PPs
SIT Functional Approaches assured	All PIT artefacts submitted and reviewed
Delivery plans assured	Environments in place
PPs' PIT assured (IR5)	Test data in place
Test tools in place / primed	PKI certificates in place
FTIG recommendation	Defect management understood
Resources in place and trained on ways of working	
Readiness forecast SIT Functional Cycle 2 is satisfactory	
MVC (including coverage of pairing) is in place	

Tier 3

FTIG review   FTIG review   FTIG review   FTIG review   FTIG review   FTIG review

11/01 — 17/01 — 18/01 — 31/01 — 09/02 — 21/02 — 23/02 — 01/03 — Work off plan completion — 11/03

T3-DB-0140
All SIT Functional RTTMs MHHS Reviews Completed

T3-DB-0141
All SIT Functional Test scenarios' MHHS Reviews Completed

T3-DB-0139
All SIT Functional Test approach and plans MHHS Reviews Completed

T3-TE-0106
SIT Functional Testing Test scenarios (themes 6,7,9) approved

T3-TE-0108
SIT Functional Testing Test Cases (themes 6,7,9) approved

T3-DB-0098
Interim release 7 Go live

T3-DB-0087
All SIT Functional PIT Completion Reports submitted to Programme for Assurance

T3-TE-107
SIT Functional Testing Test scenarios (theme 8) approved

T3-TE-109
SIT Functional Testing Test Cases (theme 8) approved

T3-DB-0142
All SIT Functional PIT Completion Reports MHHS Review Completed

T3-TE-0032
SIT Component Integration Testing End (incl. confirmation that PPs have submitted their Test Completion Reports to Programme for assurance)

T3-TE-0103
SIT Functional Connectivity Proving Complete

T3-TE-0079
Cycle 1 – PPs' confirmations that test data is ready for SIT Functional

T2-TE-0550 Work off items addressed
FTIG review and recommend completion of SIT Functional Testing Preparation Complete on 01/03.
Any work off items are agreed at the meeting.
FTIG reconvened on 08/03 to confirm completion of work off plan and recommend approval of T3-TE-0034.

T3-TE-0034
SIT Functional Testing Start

To approve T3-TE-0034

T2-TE-0600 (SIT Component Integration Testing Test Completion Report Approved) approved by SITAG in advance of SIT Functional Start.

T2-TE-0550 approved at SITAG, supported by FTIG recommendation, and any work-off items have been closed.

T3-DB-0142 (All SIT Functional PIT Completion Reports MHHS Review Completed) and any work off items agreed between PPs and the Programme.

T3-TE-107/109 (All Scenarios and Cases (Theme 8) approved by SITAG ahead of SIT Functional Cycle 2.

T3-TE-0103 (SIT Functional Connectivity Proving Complete) complete.

T3-DB-0098 (Interim Release 7 Go Live) has gone live in preparation for SIT Functional Cycle 2.

T3-TE-106/108 (All Scenarios and Cases (Themes 6,7,9) approved at SITAG.

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Key

○ Essential milestone for SIT F Cycle 1

● Relevant milestone but not essential for SIT F Cycle 1

CIT Test Completion & SIT Functional Readiness Reports

Reports being published 23-Feb-24

1. **MHHS-DEL2257 CIT SI Test Completion Report v0.6 [DRAFT]**

2. **MHHS-DEL2266 SI Overarching SIT Functional Readiness Report v0.3 [DRAFT]**

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SIT Functional Cycle 1 Programme Readiness (as of 22-Feb-24)

Readiness Item	Forecast	Central PPs	Cohort A	Cohort B	Cohort C	Cohort E	Cohort F	Cohort G	Cohort H	Cohort J
SIT F PIT Approaches and Plans Complete	Complete	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided
SIT F PIT Requirements to Test Traceability Matrixes Complete	22-Feb	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided
SIT F PIT Test Scenarios Complete	28-Feb	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	All Feedback provided	3/4 Feedback provided
SIT F PIT Execution Complete	08-Mar	FTC 08-Mar	FTC 08-Mar	FTC 08-Mar	FTC 23-Feb	FTC 13-Mar	FTC 05-Mar	FTC 08-Mar	FTC 08-Mar	FTC 01-Mar
Final SIT F PIT Completion Report Complete	09-Feb	3/7 Received	All Received (Data Incomplete)	2/5 Received	All Received	2/3 Received	2/3 Received	3/4 Received	1/4 Received	3/4 Received
PIT Completion Status	16-Feb	1/7 Complete	In Work Off		1/2 Complete	2/3 Complete	2/3 Complete	3/4 Complete	1/2 Complete	1/4 Complete
Transmit initial data sets to PPs	31-Jan									
Cycle 1 Test execution ordering published	09-Feb									
PP Issues CIT PP Test Completion Report	13-Feb	All Received	All Received	All Received	All Received	All Received	All Received	All Received	All Received	All Received
PP Issues SIT F Test Readiness Report	14-Feb	5/7 Received (FTC 28-Feb)	All Received	All Received	All Received	All Received	All Received	All Received	All Received	3/4 Received (FTC 23-Feb)
Participants have confirmed they have resources in place	14-Feb	4/7 Confirmed	All Confirmed	All Confirmed	All Confirmed	All Confirmed	All Confirmed	All Confirmed	All Confirmed	3/4 Confirmed
SIT F Teams Channels Set Up	13-Feb	All channels set up, PPs will be added when we have been notified of their named resources in the SIT Functional Readiness Reports								
PP SIT F Test Readiness Reports Assured by SI	16-Feb	Pending Reports	PIT Work Off Noted	PIT Work Off Noted	PIT Work Off Noted	PIT Work Off Noted	PIT Work Off Noted	PIT Work Off Noted	PIT Work Off Noted	Pending Report
DITL Part 1 Sessions	21-Feb									
SI Issues Overarching CIT Completion Report	23-Feb	On Track								
SI Issues Overarching SITF Test Readiness Report	23-Feb	On Track								
Test Management Tool Users Set up	23-Feb	On Track	On Track	On Track	On Track	On Track	On Track	On Track	On Track	On Track
Test MI has been set up	26-Feb	Test MI data model in place and reports continue to be developed. 'Show & Tell' meetings with the SRO continue, FTC agreement of report formats by 29-Feb.								
Intra-Cohort, DTN & CSS Connectivity Completed (If Required)	01-Mar									
MHHS code deployed to SIT PPs' environments	01-Mar									
PPs' confirmation that data is ready for SIT F	01-Mar									
Test and Defect Meetings Scheduled with PPs	07-Mar									
Day In The Life Sessions	07-Mar									
PP verifies that tests have been allocated correctly	08-Mar									
Test Management Tool Training Complete	08-Mar									
Tests loaded in ADO	08-Mar									

Please Note - Participants have been asked to provide a self-declaration on the completion status for these items by 29-Feb (via email)

For documentation:

- Documents reviewed; remaining feedback not yet sent
- All Documents received, reviews in progress
- Not all documents received
- FTC — Forecast To Complete – Latest Date within Group

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Milestone T2-TE-0550 Approval Criteria

The approval criteria for T2-TE-0550 (SIT Functional Testing Preparation Complete) are listed below and view provided of work-off requirements and progress.
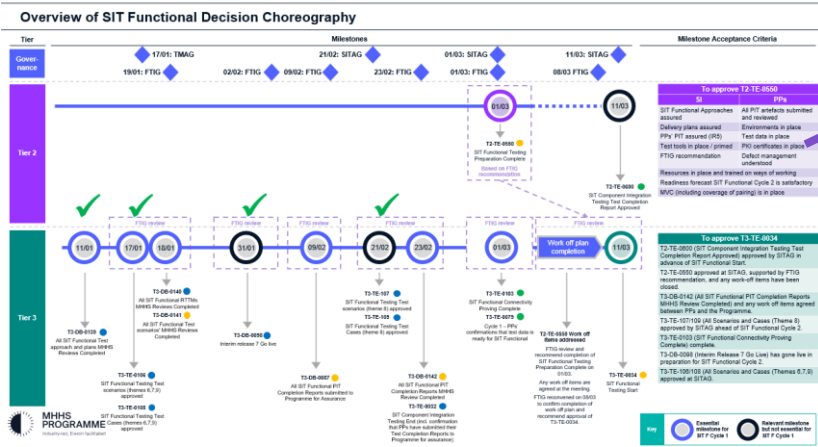
To approve T2-TE-0550				
Decision Criterion	**Work-Off Required? (Y/N)**	**Work-Off Summary / Comments**		**Target Completion Date**
Programme (SI) Responsible				
SIT Functional Approaches assured				
Delivery plans assured				
PPs' PIT assured (IR5)				
Test tools in place / primed				
FTIG recommendation				
Participant Responsible				
All PIT artefacts submitted and reviewed				
Environments in place				
Test data in place				
PKI certificates in place				
Defect management understood				
Joint Responsibility				
Resources in place and trained on ways of working				
Readiness forecast SIT Functional Cycle 2 is satisfactory				
MVC (including coverage of pairing) is in place				

To be updated with latest position before eSITAG meeting on 01-Mar-24

The SITAG are requested advise the SRO on whether T2-TE-0550 (SIT Functional Testing Preparation Complete) should be approved, subject to work-off requirements.
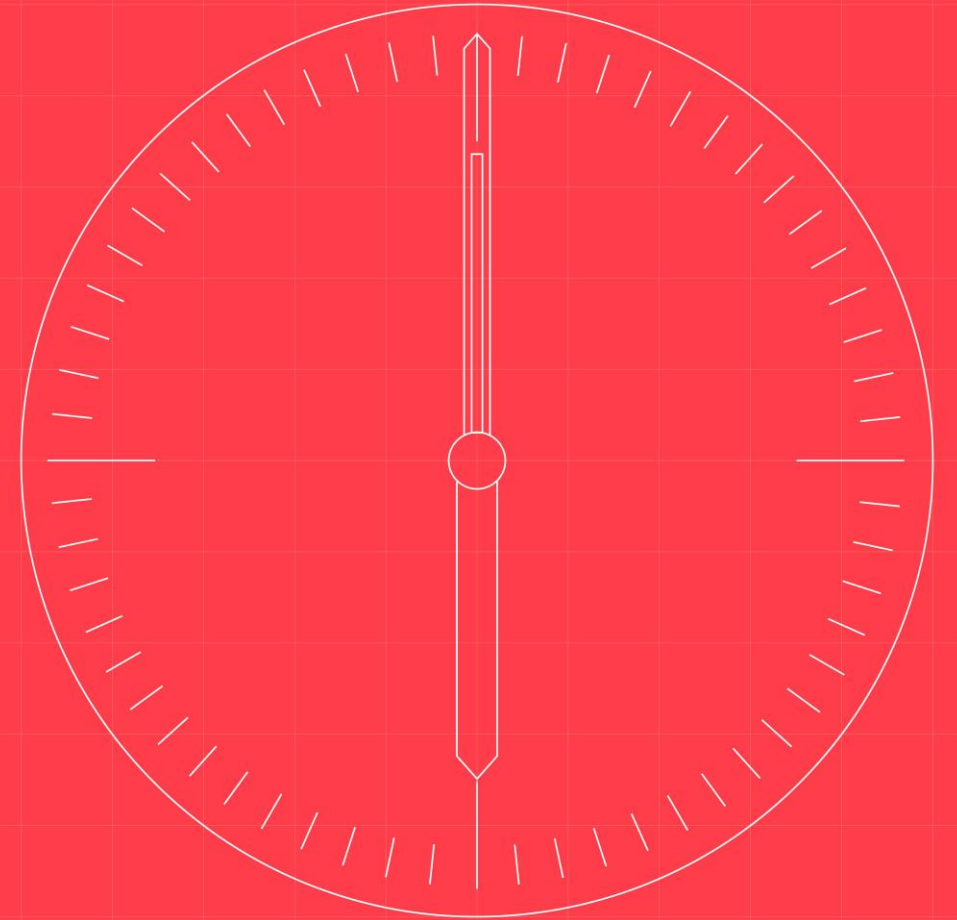
DECISION	SRO to approve/reject completion of T2-TE-0550 (SIT Functional Testing Preparation Complete)

Summary and Next Steps

INFORMATION: Summarise decisions, actions, and next steps

Chair & Secretariat

5 mins

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Summary and Next Steps

Next steps:

- Confirm decisions and actions from meeting

- Date of next SITAG: **11 March 2024 11am (extraordinary)**

- Please send any testing queries or requests for support to Testing@mhhsprogramme.co.uk